

## Interpretype® Quick Start Training Guide

(For more detailed instructions, please refer to the User's Manual)

\*Allow 5 seconds for Interpretype (aka ITY™) to load upon startup

\*When finished, clear conversation with the Delete File (upper right above Backspace button) key and confirm with "yes", then press Power On/Off to power down, if desired

1. Ensure that ITY units are connected to each other:

Connect both units together by plugging in the tan ITY Straight cable into the matching mini DIN 8 connector located below the "Interpretype®" nameplate on each device.

2. Turn one unit on at a time:

Press the Power On/Off key on one of the units. This key is located on the top row of keys above the "0" key. Wait for the unit to power up and display: "Welcome to the conversation piece™". Now press the Power On/Off key on the other device and wait for the same welcome message. (Powering up the units simultaneously may cause a communication failure). If they fail to communicate with each other, power one of them off, then power it back on. They should now be communicating with each other.

3. Begin a conversation:

You will notice a prompt at the bottom of the screen asking for your name. Whatever name you enter will be used throughout the conversation and on all printed documents. Type your name and press Enter. You will see a message indicating that you have signed on. Now allow the person using the other device to sign on. Once you are both signed on, you can begin typing and press Enter when you want your message to be sent to the other device. You will always be typing on the bottom line, and the text will scroll up and eventually off the screen. You will notice that each line is identified by who is talking. This is helpful when scrolling back or reading a printed conversation. You will also notice that if you type beyond the length of one line, the word in process at the end of that line will wrap to the next line. The original line will be sent automatically to the other device.

4. Learn the Keys:

**Press F1 for the Help Menu.** Once in help, you can scroll up or down by line or by page. This is a good time to take out the User's Manual and see pages 12 and 13, or use the Help menu to familiarize yourself with the keyboard. These descriptions are identical and will describe each key's function. The list describes each key in a clockwise direction starting with the Escape key. Be sure to experiment with font size and display intensity features.

5. To program Macros (optional):

The Interpretype® devices have the ability to store preprogrammed sentences (Macros). This is very convenient for storing questions or comments that you find yourself typing repeatedly while using Interpretype®. **To load a macro into an address** simply press "Alt + F2". This will bring up a prompt to select an address between F2 and F10. Once an address (F2 – F10) is selected, text can be entered into the selected address. Macros are limited to one line of text each. Once the text has been typed, press "Enter" to save the macro. Mistakes made while entering the text cannot be corrected by backspacing. Instead, press "Enter" to save the macro. Then reload that macro by pressing "Alt + F2" and selecting the macro in which the error occurred. This will allow the text to be re-entered. Each time "Alt + F2" is pressed, all previously stored macros will be displayed. This is handy to determine which macro is to be entered or changed. It can also be helpful in remembering which macro is in which address. To use it as a reference, press "Alt + F2" to view the list of macros, then press "Enter" to return to the conversation.

**To use preloaded macros in conversation** simply press the Function key (F2 - F10) to insert the macro saved in that address into your current line of text. When you're ready to send that text to the other device, press "Enter".

**ITY™**

# **Training Instructions**

# Interpretype®

*the conversation piece™*

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Thank you for your interest in this exciting new product and I hope you enjoy using it. If you have any questions, please don't hesitate to call or e-mail.

Please take the time to follow the instructions below to begin using the equipment properly. Although it looks lengthy, set up is very simple and familiarity with the product will be achieved in about 20-30 minutes. You will then be an expert with enough knowledge to demonstrate the product to others.

## Training Instructions:

To gain a complete understanding of the features and capabilities of Interpretype® the conversation piece™, please follow this list of instructions upon receiving the equipment. These instructions will provide you with the fastest way to learn how to properly use this equipment. It is also the best way to insure that many of the benefits are not overlooked.

1. Please verify the following package contents:
  - One pair of Interpretype® "the conversation piece™" devices
  - ITY Software CD for Windows PC's
  - One ITY Carrying Case
  - One ITY Straight Cable
  - Two ITY to PC Cables
  - 8 NiMH (rechargeable) AA Batteries
  - Two 12V AC Adapters
  - One 5"x7" Window Decal
  - One 8 ½ x 11" Counter Display Sign
  - One 3 ½ x 5" Counter Display Sign
  - User's Manual
  - The Deaf-friendly Toolkit

2. Install 4 AA NiMH batteries (supplied) and recharge each unit:

Turn each ITY device upside down and locate the battery compartment door on the bottom side near one of the flip down legs. Gently pry open the battery compartment door with a small flat screwdriver. Install 4 batteries as indicated allowing them to slide to the opposite end of each unit. Reinstall battery compartment door.

The batteries may have enough power to run for many hours without charging them at this point. It is recommended that the AC adapter be connected to each unit and plugged into a standard 110V outlet for a 12 hour period. The black AC adapters have a standard 110V outlet plug at one end and an small round connector at the other. The round connector plugs into the device through a hole in the red plastic cover next to computer ports (see configuration pictures at end of this manual). This should provide a full charge and allow Interprettype® to be used for 50 or more hours before needing another recharge. The units can also be used with the AC adapters connected at all times. This will allow Interprettype® to be used with or without the batteries installed.

3. Connect devices together:

To set up each Interprettype® device, hold them upside down and flip open the pair of legs located on the bottom of each device.



Next, set them up either side by side or on a desk or counter across from one another. Connect both units together by plugging in the tan ITY Straight cable into the matching mini DIN 8 connector located below the "Interprettype®" nameplate on each device.



4. Turn one unit on at a time:

Press the Power On/Off key on one of the units. This key is located on the top row of keys above the "0" key. Wait for the unit to power up and display: "Welcome to the conversation piece™". Now press the Power On/Off key on the other device and wait for the same welcome message. (Powering up the units simultaneously may cause a communication failure). If they fail to communicate with each other, power one of them off, then power it back on. They should now be communicating with each other.

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6. Learn the Keys:

Press F1 for Help. Once in help, you can scroll up or down by line or by page. This is a good time to take out the User's Manual and see pages 9 and 10, or use the Help menu to familiarize yourself with the keyboard. These descriptions are identical and will describe each key's function. The list describes each key in a clockwise direction starting with the Escape key. Be sure to experiment with font size and display intensity features.

## 7. Connecting to a personal computer (PC):

Note: To connect a PC to Interpretype® requires the PC to be operating in a Windows environment (Windows 95 or higher), have a CD ROM drive and a male DB9 Serial port available. This port must be set to COM 1 with a speed of 57600 bits per second (Most computers have this configuration as a default setting and don't need to be changed).



Now please follow the instructions on page 11 and 12 of the User's Manual.

## 8. Using Interpretype® with a PC:

Follow the instructions on the bottom of page 12 of the User's Manual. Since the Interpretype™ keyboard differs from a PC keyboard, please review the PC Keyboard Commands and Controls located on pages 13 and 14. You will find that the keys on Interpretype® will still function through the PC. Pressing Print File, Send File or Delete File will send or clear files on the PC. Saving and printing conversations is described in detail on pages 15,16 and 17.

## 9. Advanced Features:

Please look over the advanced features section in the User's Manual starting on page 18. In particular, become familiar with loading and using preloaded macros. This feature allows you to store one line sentences in 9 addresses (F2-F10). This is extremely useful when customers or employees need to use the same questions or comments over and over. Now they can insert these sentences into the conversation by simply selecting the corresponding function key.

10. This package contains all the necessary software and hardware to connect Interprettype® in all of the following configurations:



- ITY to ITY powered by rechargeable batteries (for portable applications).



- ITY to ITY powered by AC adapters (for more permanent non-computer related applications).



- ITY to PC powered by rechargeable batteries (for quick connections or transferring conversations to a PC. ITY's can be connected individually to separate computers).



ITY to PC powered by AC adapter (for more permanent dedicated applications (ITY's connected individually to separate computers).

## ITY™ Quick Reference

### PC Keyboard Commands and Controls:

F1	Display help screen / press any key to exit help
Alt + F2	Opens function key addresses to allow review and entry of user defined macros-preloaded statements
Ctrl + F12	Sends entire conversation to PC log file for saving
Alt + F12	Sends entire conversation to PC log file for saving and printing
Backspace	Erases one character to the left
Left arrow	Erases current input line
Alt + F5	Clears current conversation content on all attached stations and prompts for new user name (requires confirmation)
Ctrl + X	Close program on PC

### Interpretype™ Device Special Controls:

Fn + Arrow up	Increase display intensity
Fn + Arrow down	Decrease display intensity
Fn + Menu Key	Toggle font size (normal/enlarged)
Note: Scroll commands will not work in enlarged mode	

\*Allow 5 seconds for ITY™ to load upon startup

\*When finished, clear conversation on PC first (Alt + F5) and confirm with "yes", then press Power Off on ITY™ device

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